



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

September 18, 2026

Honorable Andrew Fowler, Mayor
Village of Hilton
59 Henry Street
Hilton, NY 14468

Re: Lead Agency Request: (V) Hilton – Chapter 275-7: Official Zoning Map Amendments

Dear Mayor Fowler:

We are in receipt of the Village of Hilton Board of Trustees request to be lead agency under SEQRA in connection with the environmental review of the above-referenced project. The Monroe County Departments of Planning & Development, Transportation, and Health were consulted and Monroe County hereby consents to the Village of Hilton Board of Trustees serving as lead agency under SEQRA.

A copy of the determination of significance should be forwarded to the following:

Steve Olufsen, Senior Planner
Monroe County Department of Planning and Development
50 West Main Street, CityPlace, Ste. 1150
Rochester, New York 14614

If you require any additional information from the County, please contact Steve Olufsen at SOlufsen@monroecounty.gov or at (585) 753-2027.

Sincerely,

A handwritten signature in blue ink, reading "Adam Bello", is written over a large, faint, circular watermark of the Monroe County seal.

Adam J. Bello
Monroe County Executive

AJB:SO:lh

Cc: Ellie Dickerman, Planning Associate I, MRB Group
Henry Herdzik, P.E., Chief of Highway & Bridge Engineering, Monroe County Dept. of Transportation
John Raymond, Permits Engineer, Monroe County Dept. of Transportation
Jack Kaltenbach, Public Health Sanitarian, Monroe County Dept. of Public Health



Department of Transportation

Monroe County, New York

Adam J. Bello
County Executive

Thomas J. Frys, P.E.
Director

MEMORANDUM

TO: Patrick Gooch, Planning Manager, Dept. of Planning & Development

FROM: Henry Herdzik, P.E., Chief of Highway and Bridge Engineering 

DATE: September 10, 2026

SUBJECT: LEAD AGENCY REQUEST – CHAPTER 275-7 OFFICIAL ZONING MAP AMENDMENTS – VILLAGE OF HILTON

In response to the email and attachments received on September 3, 2026, the Monroe County Department of Transportation (MCDOT) agrees with the designation of the Village of Hilton Village Board of Trustees as lead agency for this application with the following conditions:

- ☒ MCDOT has no additional comments or conditions.
- ☐ MCDOT requests to be involved reviewing any traffic related information that is prepared for this project.
- ☐ MCDOT requests to be involved reviewing any plans and specifications that are prepared for this project.
- ☐ MCDOT requests that a traffic impact report be prepared for this project, and forwarded to us for our review.
- ☐ *(Insert specific unique request here)* _____

HH:JDR:jlc

cc: T. Frys

File H:\Subject\Trans Eng - Permits\PERMITS\Lead agency memos\2026\Hilton\Chapter 275-7 Official Zoning Map Amendments\Hilton - Chapter 275-7 Official Zoning Map Amendments.docx

50 West Main Street • Suite 6100 City Place Building • Rochester, New York 14614-1231
(585) 753-7720 • fax: (585) 753-7730 • www.monroecounty.gov • email: mcdot@monroecounty.gov

Huntoon, Lisa

Subject: FW: SEQR LAR - (V) Hilton - Chapter 275-7 Official Zoning Map Amendments

From: Kaltenbach, John <JohnKaltenbach@monroecounty.gov>
Sent: Thursday, September 3, 2026 11:29 AM
To: Huntoon, Lisa <lisahuntoon@monroecounty.gov>
Cc: Olufsen, Steven M <SOlufsen@monroecounty.gov>
Subject: RE: SEQR LAR - (V) Hilton - Chapter 275-7 Official Zoning Map Amendments

Hi Lisa,

MCDPH has reviewed these materials and takes no issue with the Village of Hilton assuming lead agency status on the project. No additional comments from us.

Thanks!



Jack Kaltenbach

Public Health Sanitarian

Monroe County Department of Public Health

111 Westfall Road Room 844

Rochester, NY 14620

P: (585) 753-5475 | F: (585) 753-5098 | C: (585) 465-8267

johnkaltenbach@monroecounty.gov